

CCSA CHRISTMAS PROGRAMS 2016

GUIDELINES & "HOW-TO" INSTRUCTIONS

Dear Christmas Program Sponsor,

This Christmas, there are three ways to respond to those in need in our community. **Option #1** is to make a Christmas Food Basket that includes a Gift card. **Option #2** is to donate items for Gift Bags for the Homeless clients we serve. **Option #3** is to make up an "extra" Christmas Food Basket for those families that come in for service closer to Christmas at the Clairemont center.

Option #1- Christmas Food Basket – Each sponsored family will receive a festive **Christmas Food Basket**. This basket (s) will contain non-perishable food for Christmas dinner. In addition, **ONE \$35.00 gift card** from Target or Walmart should be included for **each family**.

Families that have 1-4 members will receive **ONE food** basket and **ONE** Gift card for \$35.00.

Families that have 5-8 members will receive **TWO food** baskets and **ONE** Gift card for \$35.00

GUIDELINES FOR SPONSORS MAKING A FAMILY CHRISTMAS BASKET(S):

The suggested non-perishable foods for the Christmas dinner include the following items:

- ✓ 1 box of stuffing mix
- ✓ 2 fruit cans
- ✓ 1 can of cranberry sauce
- ✓ 1 can of chicken or vegetable broth
- ✓ 1 box of mashed potato mix
- ✓ 2 cans of vegetables
- ✓ Gravy Mix
- ✓ 1 box of cake or cookie mix

OPTIONAL ITEMS

- ✓ Maseca (for making tortilla's)
- ✓ Bag of rice
- ✓ Bag of beans

Sponsors of a family or families may choose a basket of their preference to create their Christmas Basket. If using an open basket, please plan to wrap the entire basket with cellophane after you are finished packing it to keep contents secure.

CCSA asks that all baskets are **sealed** to prevent any of the contents being lost. The total weight of the basket should be ***20 pounds maximum!*** NOTE: IF YOU ARE A SPONSOR FOR A FAMILY, PLEASE REMEMBER TO MARK YOUR GIFT BASKET WITH THE FAMILY **NUMBER** YOU RECEIVE. We appreciate your support with this request.

Please bring your baskets to ST. MARK'S UNITED METHODIST CHURCH, 3502 CLAIREMONT DR., SAN DIEGO 92117 ON WEDNESDAY, DECEMBER 14TH , 2016 BETWEEN 8AM AND 5PM. BASKETS WILL BE DISTRUBUTED Thursday, December 15th to families sponsored from 8am-5pm.. You should enter the parking lot from the north driveway of the Church and drive around the back of the building to the south side, where you will be greeted by volunteers who will direct you to the proper area. For any questions or concerns, please contact Jeanne at 619-541-2131.

Option#2 Gift Bags for the Homeless - Each HOMELESS recipient will receive a festive ***Gift BAG*** with the suggested items and a \$10 Gift card. Guidelines for items for the gift bags are below.. Gift Cards for the Homeless should be purchased to a store like CVS, Rite Aid or a food store (fast food or Vons, Trader Joes etc.) in the Pacific Beach area. All Gift cards and Gift bag items should be brought to the CCSA Clairemont Office the week of December 5, 2016 so they may be assembled by Volunteers. Gift bags will be provided by CCSA.

Suggested items for the Gift bags for the Homeless:

1 stamped envelope with a Christmas card inside

Hygiene products, soap, toothbrush/paste, chap-stick, brush/comb, /white socks, /a \$10 Gift card to Rite Aid, CVS, food store/fast food in Pacific Beach area.

Option #3- Providing an extra food basket- If you wish to donate a Family Christmas basket, but you do **not** wish to adopt a specific family for Christmas, basket's containing the same suggested non-perishable food items as suggested for Option #1 may be delivered the week of **December 5, 2016 to the Clairemont office.** These baskets will be given out to families not signed up with sponsor's, but who come for assistance before Christmas. There is no gift card required for this basket.

Thank you for your generosity and support especially at this time of year!